



St Kentigern's Academy

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Head Teacher:

Mr Andrew Sharkey

DATA LABEL: PUBLIC

April 2018

Dear S5 Student,

SQA Exams 2018

Monday 30th April – Friday 1st June

As an S5 student you are entitled to study leave during the exam period. The study leave period will begin on **Monday 30th April 2018**. You are entitled to come into school to study during this time but please ensure that you sign in at the school office so that we know you are in the building and wear uniform so that you are easily identifiable as a student of the school.

The new timetable begins on **Monday 4th June 2018** but there will be **two induction days prior to this on 31st May and 1st June that you must attend** unless you have an exam on the 1st June.

If Alternative Assessment Arrangements have been made the details will be have been discussed with you and your timetable will have been adjusted.

On the reverse of this letter is a reminder about study leave and exam conduct.

I wish you all the very best in your exams.

A Sharkey

Mr A Sharkey

Head Teacher

Reminder regarding study leave and exam conduct

- Please wear full school uniform when coming into school and while sitting exams
- If coming into school during study leave to meet with a teacher or to study please sign in at the office (not on day of an exam when we are expecting you to be there)
- Reminder that you must not take your mobile phone into the examination hall / room
- Please arrive for your exam at least ten minutes before the start of any exam
- There will be a list displayed outside the Assembly Hall showing the rooms and seat numbers for each exam
- Make yourself familiar with the location of your exam e.g. hall, library or classroom and your seat number for each exam and paper
- Ensure you have your SCN (Scottish Candidate Number) with you
- Please see the Exceptional Circumstances and Post Results Service information on the school website for advice regarding exam absence